

## NELMES PRE-SCHOOL FEES

Privately funded session fee : £23.00 per session for 3 years +

Privately funded session fee : £25.00 per session for 2 years +

Privately funded session fee : £34.00 per session for 1 years +

All fees are charged per session. Sessions are 3 hours (AM or PM)

Prices are accurate from 1 September 2025 – 31 August 2026.

Please note sessions fees may increase annually.

## ADDITIONAL COSTS FOR CHILDREN 3 YEARS +

(Funding + £5.66 per session unless you 'opt out' of below).

<p>If you do not 'opt out' it will be assumed you wish your child to participate in options below and they will be added to your invoice accordingly.</p> <p>Please return this form to setting if you wish to 'opt out' of any of the options.</p>			<p>Please tick if you DO NOT want your child to receive or participate in options detailed below.</p>
Bookbags	Children are given the opportunity to have a bookbag (from age 3) in which activities to support phonics, numbers, shape, and pencil control will be supported by staff individually. Additional activities will be added and completed with your child as their skills develop.	£1.20p Per day attending.	
Scrapbooks	A portfolio of your child's learning will be recorded in a scrapbook (from age 3) and each activity will have an accompanying observation of the activity.	£1.20p Per day attending.	
Snack	Children are provided a healthy snack mid-morning and mid-afternoon. All children eat together.	£.76p Per session.	
Consumables	In setting we like to provide play activities that are stimulating, interesting and provide opportunities for your children to explore, show curiosity and above all learn. This consumable charge also includes Special event costs such as Sports Day, Easter Concert, Nativity and Graduation as well as resources for special festivals and the supply of tissues,	£2.50p Per session.	Consumables is not an 'opt out' option and must be paid.

	wipes, paper towel, gloves and first aid supplies.		
--	--	--	--

## Available Funding Options

9 Month + Working Families

2 Year Working Families 30 Hours

2 Yr Families receiving additional support

3 & 4 Year Universal

3 & 4 Year Working Families 30 Hours

## SCHOOL FEES PAYMENT POLICY AND PROCEDURE

Please take the time to make yourself aware of the fee payment procedure for Nelmes Pre-School.

- When registering your child at Nelmes Pre-School a deposit of £25.00 is payable. **If you have not yet paid your deposit then you will need to do so before your child starts school.**
- Please be aware that you are paying for your child's place at Nelmes Pre-School. Therefore, all non-attendance including sickness days and holiday days must be paid for.
- Any reduction in sessions, once the official term has started as detailed by the Local Authority, must incorporate the setting's four week, term time, notice period. The notice period will begin the day after receipt of your notice in writing.
- School fees must be paid by the specified date on your invoice. This will be one week into the term or one week after the half term.
- School fees can be divided into **two** payments. These are payable at the start of the term by the dates indicated on your first invoice and immediately after half term break by the date indicated on your second invoice.

- If you do not pay school fees by the required deadline you will incur a weekly £20.00 late payment fee. If school fees are not paid within two weeks your child's place will be revoked.
- Extra session fees should be paid at the beginning of the session on the day your child is attending. Unless fees are paid your child will not be accepted into setting.
- Should you wish to remove your child from the setting **four week's notice** should be given in writing. The notice period will begin the day after receipt of your notice letter. Notice applies to both fee paying and government funded children. Should you be entitled a part refund please be aware that any voucher payments will be returned to the voucher provider.
- **All children should be collected from school at the designated end of session time. Failure to collect your child from school on time will result in a late fee of £1.00 per minute after the first minute past 12.00 noon or 3.00pm has passed.**

I ..... agree to the terms of fee payments outlined above.  
(This policy should be signed even if your child is in receipt of a funded place).

Dated: .....